



## ARRL ADMINISTRATIVE EXPENSE FORM

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The following administrative expenses were incurred by the undersigned between the period of : \_\_\_\_\_ and \_\_\_\_\_

POSTAGE \$ \_\_\_\_\_

PHONE \$ \_\_\_\_\_

ENVELOPES \$ \_\_\_\_\_

PAPER \$ \_\_\_\_\_

(\* ) OTHER \$ \_\_\_\_\_ (\* ) Please explain \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

*Please remember to attach all receipts*

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SM Initial \_\_\_\_\_ Name \_\_\_\_\_

Title \_\_\_\_\_

Approved \_\_\_\_\_ Address \_\_\_\_\_

Charge to \_\_\_\_\_

E-mail \_\_\_\_\_ Section Code \_\_\_\_\_

F&ES Staff Initials \_\_\_\_\_